



## Directions for Creating a Parent Account for Athlete Physicals

**Create a Parent Account to Complete the Other Online Forms**

**Step 1:** Visit [rankonesport.com](http://rankonesport.com)

**Step 2:** Select "Parents Click Here - Online forms, schedules, and more!"

**Step 3:** Select "Online Forms"

**Step 4:** Select "Georgia" and "Gwinnett County" on the next page

**Step 5:** Follow the instructions on the page for creating a New Parent Account

**\*\* Confirmation Email to activate your account \*\***

**Step 6:** Click the link to return to the Rank One Sport login page

**Step 7:** Link your student to your parent account.

- Enter either Last name & Student ID #, Birthday & Student ID #, or First/Last Name & Birthday to find your student.
- Hit "Find Another Student" to link more than one student to your parent account

**Step 8:** Fill out required forms by hitting "Start Forms"

- Hit the grey "View" button next your student's name
- Finish filling out the rest of the incomplete electronic forms for your student

